



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, April 02, 2024 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AMENDED AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to Approve the Minutes from the March 19, 2024, Regular Council Meeting

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. A Proclamation Honoring Willowick Police Sergeant Jacob Cook
3. A Proclamation Recognizing April as Child Abuse Prevention Month

**ADMINISTRATIVE APPEALS**

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Rob Daubenmire

**Fire Chief** – Bill Malovrh

**Chief Housing/Zoning Inspector** – Sean Brennan

**WARD MATTERS**

**PUBLIC PARTICIPATION**

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**REPORTS OF STANDING COMMITTEES**

- Finance** – Bisbee, Mohorcic, Antosh
- Safety** – Phares, Malta, McFarland
- Service, Utilities & Public Lands** – Malta, Phares, McFarland
- Streets, Sidewalks & Sewers** – Malta, Bisbee, Mohorcic
- Tax Compliance** – Koudela, Antosh, McFarland
- Moral Claims** – Antosh, Phares, Koudela
- Budget** – Mohorcic, Koudela, Bisbee

**LIAISON REPORTS**

- Planning** – Phares/Alternate Antosh
- Board of Zoning Appeals** – McFarland/Alternate Koudela
- Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares
- Recreation Board** – Bisbee/Alternate Phares
- Plan Review Board** – Antosh
- Hearts & Hammers** – Malta

**FUND TRANSFERS & BID AUTHORIZATIONS****CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION****4. Resolution No. 2024-12**

A Resolution of the Council of the City of Willowick Naming the City Swimming Pool at 30100 Arnold Drive, the Martin E. Guzauskas Pool at Manry Park

**1st Reading 3/19/2024; 2nd Reading 4/2/2024**

**5. Resolution No. 2024-17**

A Resolution Authorizing the Finance Director of the City to Temporarily Advance Funds from the General Fund (101) to the Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant Fund (227) and Declaring an Emergency

**6. Resolution No. 2024-18**

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Police Pension Fund (801) and Declaring an Emergency

7. Resolution No. 2024-19

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Earned Benefits Fund (240) and Declaring an Emergency

8. Resolution No. 2024-20

A Resolution Authorizing the Transfer of Funds from the General Fund (101) to the Senior Citizen's Center Fund (220) and Declaring an Emergency

9. Ordinance 2024-15

An Ordinance Amending Chapter 139 of the Codified Ordinances of the City of Willowick, Ohio, titled "Division of Police;" Specifically Section 139.02 titled "Residency Requirements; Bond"

**1st Reading 3/5/2024; 2nd Reading 3/19/2024; 3rd Reading 4/2/2024**

10. Ordinance No. 2024-16

An Ordinance Amending Chapters 141 of the Codified Ordinances of the City of Willowick, Ohio, titled "Division of Fire;" Specifically Section 141.01 titled "Composition; Rank"

**1st Reading 3/19/2024; 2nd Reading 4/2/2024**

11. Ordinance No. 2024-18

An Ordinance Enacting Codified Ordinance 141.02 titled, "Chief of the Division of Fire"

**1st Reading 3/19/2024; 2nd Reading 4/2/2024**

12. Ordinance No. 2024-19

An Ordinance Fixing the Compensation of Adult School Guards, Repealing Certain Ordinances and Declaring an Emergency

13. Ordinance No. 2024-20

An Ordinance Authorizing the Return of Advanced Funds from the East 328th Street Phase 2 Sewer Improvement Fund (430) to the Sewer Revenue Fund (205) in the Amount of \$70,500.00 and Declaring an Emergency

## MISCELLANEOUS

14. Motion Authorizing the Mayor to Execute Notice of Intent Not to Renew the City of Willowick's Contract with Kimble Recycling and Waste Disposal, Inc.
15. Motion Authorizing the Expenditure of Funds to Final Vehicle Solutions/Cenweld Corp in the Amount of \$74,385.00 for the Outfitting of Dump Body for New Truck in Service Department
16. Motion Authorizing the Expenditure of Funds to Axon Enterprise, Inc., in the Amount of \$23,386.00 for the Purchase of Tasers and the Training Course for the Police Department
17. Motion Authorizing the Expenditure of Funds to Great Lakes Telecom & Electric, LLC., in the Amount of \$35,600.00 for New Security System at Manry Park
18. Motion to Declare a Sony Vaio Notebook Computer with City Tag No. 01543 as Surplus, Obsolete, Unneeded, Unfit for Public Use and Authorizing its Disposal

19. [19.](#) Motion to Authorize the Expenditure of Funds to Leppo Rents in the Amount of \$21,750.00 for the Purchase of a 2023 Skyjack
20. Motion Authorizing Change Order #1-FINAL to Geotech Services, Inc., in the Total Amount of \$28,305.54 for the Fairway Storm Sewer Rehabilitation Project
21. Motion Authorizing the Release of Retainage in the Amount of \$17,241.00 to Geotech Services, Inc., for the Fairway Storm Sewer Rehabilitation Project
22. Motion Authorizing the Mayor to Obtain Statements of Qualification for Engineering and Planning Services for the Lakefront Trail Project
23. **ADD ON** Motion Authorizing the Mayor to Enter into a 39 Month Agreement with FP Mailing Solutions for an Updated Postage Meter and Base for the Service and Building Department in the Monthly Amount of \$34.95
24. **ADD ON** Motion Authorizing the Mayor to Enter into a 39 Month Agreement with FP Mailing Solutions for an Updated Postage Meter and Base for the City Hall in the Monthly Amount of \$59.95

## **PUBLIC PARTICIPATION**

## **ADJOURNMENT**

**RESOLUTION NO. 2024-12**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF WILLOWICK NAMING THE CITY SWIMMING POOL AT 30100 ARNOLD DRIVE THE MARTIN E. GUZAUSKAS POOL AT MANRY PARK.**

**WHEREAS**, Martin (“Marty”) E. Guzauskas served the City of Willowick and its residents with dedication, enthusiasm, and distinction for 46 years, and

**WHEREAS**, Marty demonstrated a lifelong commitment to the City of Willowick’s aquatic programs, development of lifesaving skills, pools, and recreational and organized swim programs first as a lifeguard from 1977 to 1997, as Pool Manager from 1997 to 2002, and finally as the Willowick Aquatics Director from 2002 to 2021.

**WHEREAS**, Marty passed away after a courageous battle with cancer on July 2, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Willowick, Lake County, Ohio:

**SECTION 1.** That the City of Willowick pool located at 30100 Arnold Drive shall hereafter be named the “Martin E. Guzauskas Pool at Manry Park”

**SECTION 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

PASSED: \_\_\_\_\_, 2024

\_\_\_\_\_  
Monica Koudela, President of Council

Submitted to the Mayor for approval on \_\_\_\_\_, 2024

Approved by the Mayor on \_\_\_\_\_, 2024

ATTEST:

\_\_\_\_\_  
Christine Morgan, Clerk of Council

\_\_\_\_\_  
Michael J. Vanni, Mayor

**RESOLUTION NO. 2024 – 17**

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE CITY TO TEMPORARILY ADVANCE FUNDS FROM THE GENERAL FUND (101) TO THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (“NOPEC”) ENERGIZED COMMUNITY GRANT FUND (227), AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Willowick has now established the Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant Fund, Fund No. 227, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the City for energy efficiency or energy infrastructure; and

**WHEREAS**, Fund No. 227 now requires funding by transfer in the amount of Sixty Eight Thousand One Hundred Forty Four (\$68,144); and

**WHEREAS**, it is in the best interests of the City and its residents to authorize the temporary transfer of the amount of Sixty Eight Thousand One Hundred Forty Four (\$68,144) from the General Fund (101) to the Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant Fund (227);

**NOW THEREFORE BE IT RESOLVED**, by the Council of the City of Willowick, County of Lake County, and State of Ohio:

**Section 1.** That the Finance Director is hereby authorized to transfer on a temporary basis the amount of Sixty Eight Thousand One Hundred Forty Four (\$68,144) from the General Fund (101) to the Northeast Ohio Public Energy Council (“NOPEC”) Energized Community Grant Fund (227).

**Section 2.** That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare of the residents of the City of Willowick and the operation of its Finance Department, and that it will ensure the orderly and uninterrupted efficient operation of the City and its Finance Department.

**WHEREFORE**, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2024

\_\_\_\_\_  
**Monica Koudela, President of Council**

**Submitted to the Mayor for his Approval on** \_\_\_\_\_, 2024

**APPROVED by the Mayor on** \_\_\_\_\_, 2024

**ATTEST:**

\_\_\_\_\_  
**Christine Morgan, Clerk of Council**

\_\_\_\_\_  
**Michael J. Vanni, Mayor**

**RESOLUTION NO. 2024 - 18**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE POLICE PENSION FUND (801) AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Willowick has adopted Ordinance No. 2024-13 appropriating funds for the calendar year 2024; and

**WHEREAS**, said Ordinance requires the transfer of certain funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:**

**SECTION 1.** That the following transfer is hereby authorized to be made from the General Fund (101) to the account and in the amount indicated below:

<b>Transfer to the Police Pension Fund</b>	<b>\$227,000.00</b>
<b>(801-814-4961)</b>	

**SECTION 2.** That all formal actions of the Council concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirement, including Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That all Resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed.

**SECTION 4.** That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2024

**Submitted to the Mayor for his approval on \_\_\_\_\_, 2024**

\_\_\_\_\_  
**Monica Koudela, President of Council**

**ATTEST:**

**APPROVED by the Mayor on**  
\_\_\_\_\_, 2024

\_\_\_\_\_  
**Christine Morgan, Clerk of Council**

\_\_\_\_\_  
**Michael J. Vanni, Mayor**

**RESOLUTION NO. 2024 - 19**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE EARNED BENEFITS FUND (240) AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Willowick has adopted Ordinance No. 2024-13 appropriating funds for the calendar year 2024; and

**WHEREAS**, said Ordinance requires the transfer of certain funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:**

**SECTION 1.** That the following transfer is hereby authorized to be made from the General Fund (101) to the account and in the amount indicated below:

Transfer to the Earned Benefits Fund	\$ 150,000.00
(240-811-4961)	

**SECTION 2.** That all formal actions of the Council concerning the passage of this Resolution were adopted in an open meeting, and all the deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirement including Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That all Resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed.

**SECTION 4.** That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick in that it provides for the payment of earned benefits for city employees; wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2024

**Submitted to the Mayor for his approval on** \_\_\_\_\_, 2024

**ATTEST:**

\_\_\_\_\_  
**Monica Koudela, President of Council**

**APPROVED by the Mayor on**  
\_\_\_\_\_, 2024

\_\_\_\_\_  
**Christine Morgan, Clerk of Council**

\_\_\_\_\_  
**Michael J. Vanni, Mayor**



**RESOLUTION NO. 2024 - 20**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE SENIOR CITIZEN’S CENTER FUND (220) AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Willowick has adopted Ordinance No. 2024-13 appropriating funds for the calendar year 2024; and

**WHEREAS**, said Ordinance requires the transfer of certain funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE COUNTY, STATE OF OHIO:**

**SECTION 1.** That the following transfer is hereby authorized to be made from the General Fund (101) to the account and in the amount indicated below:

**Transfer to the Senior Citizen’s Center Fund                      \$50,000.00  
(220-811-4992)**

**SECTION 2.** That all formal actions of the Council concerning the passage of this Resolution were adopted in an open meeting, and all the deliberations of this Council, or any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirement, including Section 121.22 of the Ohio Revised Code.

**SECTION 3.** That all Resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed.

**SECTION 4.** That this Resolution constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick; wherefore, this Resolution shall be in full force and effect from and after its passage and approval by the Mayor.

**PASSED: \_\_\_\_\_, 2024**

**Submitted to the Mayor for his approval on \_\_\_\_\_, 2024**

**ATTEST:**

\_\_\_\_\_  
**Monica Koudela, President of Council**

**APPROVED by the Mayor on \_\_\_\_\_, 2024**

\_\_\_\_\_  
**Christine Morgan, Clerk of Council**

\_\_\_\_\_  
**Michael J. Vanni, Mayor**

**ORDINANCE NO. 2024-15**

**AN ORDINANCE AMENDING CHAPTER 139 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF POLICE;” SPECIFICALLY, SECTION 139.02 TITLED “RESIDENCY REQUIREMENT; BOND”.**

**WHEREAS**, the Council of the City of Willowick believes it to be in the best interest of the City to amend Section 139.02 of the Codified Ordinances of the City of Willowick to eliminate the maximum age at which an individual may receive an original appointment to the Willowick Police Department.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, AND STATE OF OHIO:**

**SECTION 1.** That Chapter 139.02 of the Codified Ordinances of the City of Willowick, Ohio, titled “DIVISION OF POLICE” specifically Section 139.02, titled “Residency Requirement; Bond” is hereby amended to read and provide as follows:

**139.02 AGE; RESIDENCY REQUIREMENT; BOND**

All regular members of the Police Division shall give bond in the sum of one thousand dollars (\$1,000). **There shall be no maximum age limitation for an original appointment to the Willowick Police Department.**

**Section 2.** The existing Section 139.02 of the City’s Codified Ordinances is hereby repealed in that said Section to the extent inconsistent herewith is superseded by this legislation.

**Section 3.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

**Section 4.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare of the residents of the City of Willowick, and that it will ensure the orderly and efficient testing of civil service candidates.

**WHEREFORE**, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2024

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_, 2024

\_\_\_\_\_  
Michael Vanni, Mayor

Approved by the Mayor: \_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_  
Christine Morgan, Clerk of Council

**ORDINANCE NO. 2024-16**

**AN ORDINANCE AMENDING CHAPTER 141 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “DIVISION OF FIRE;” SPECIFICALLY, SECTION 141.01 TITLED “COMPOSITION; RANK.”**

**WHEREAS**, the Council of the City of Willowick believes it to be in the best interests of the City to amend Section 141.01 of the Codified Ordinances of the City of Willowick to amend the maximum age at which an individual may receive an original appointment to the Willowick Fire Department.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, AND STATE OF OHIO:**

**SECTION 1.** That Chapter 141.01 of the Codified Ordinances of the City of Willowick, Ohio, titled “DIVISION OF FIRE” specifically Section 141.01, titled “Composition; Rank” is hereby amended to read and provide as follows:

**141.01 COMPOSITION; AGE; RANK.**

(a) The Division of Fire shall consist of the following officers, in order of rank: Chief, five Captains, eight Lieutenants and a maximum number of fifty-eight, who shall be designated as First Class, Second Class and Third Class ~~Firemen~~ **firefighters.**

(b) Upon recommendation of the Chief of Fire and with the approval of the Safety Director, any member of the Fire Division who has at least one year of service as a Third Class firefighter shall advance to Second Class firefighter provided he or she has satisfactorily completed all requirements as prescribed by the Training Officer and the Chief of the Division of Fire, and any member of the Fire Division who has at least one year of service as a Second Class firefighter shall advance to First Class firefighter provided he or she has satisfactorily completed all requirements as prescribed by the Training Officer and the Chief of the Division of Fire.

**(c) There shall be no maximum age limitation for an original appointment to the Willowick Fire Department.**

**Section 2.** The existing Section 141.01 of the City’s Codified Ordinances is hereby repealed in that said Section to the extent inconsistent herewith is superseded by this legislation.

**Section 3.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in

compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

**WHEREFORE**, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2024

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_, 2024

\_\_\_\_\_  
Michael Vanni, Mayor

Approved by the Mayor: \_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_  
Christine Morgan, Clerk of Council

**ORDINANCE NO. 2024-18**

**AN ORDINANCE ENACTING CODIFIED ORDINANCE 142.02 TITLED  
“CHIEF OF DIVISION OF FIRE.”**

**WHEREAS**, the City of Willowick is a home-rule municipality reserving unto itself all powers of local self-government in its Charter.

**WHEREAS**, the appointment of municipal employees is a matter of local self-government under *City of Cleveland ex rel. Neelon v. Locher* (1971), 25 Ohio St.2d 49, 50.

**WHEREAS**, the City of Willowick Charter clearly and expressly states that the Willowick City Council is authorized to adopt Ordinances that relate to civil service appointments, promotions, demotions, hirings, terminations and all other civil service personnel matters; and that such Ordinances shall prevail over any State civil service statutes that may directly or indirectly conflict therewith.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
WILLOWICK, COUNTY OF LAKE, STATE OF OHIO:**

**Section 1.** Section 141.02 of the Codified Ordinances of the City of Willowick, entitled “CHIEF OF THE DIVISION OF FIRE” is hereby established to read and provide as follows:

**141.02 CHIEF OF DIVISION OF FIRE**

(a) Subject to the orders and directions of the Director of Public Safety, the Chief of the Division of Fire shall be responsible for the organization and supervision of the Division of Fire. Included within the supervisory authority of the Chief shall be firefighters of all ranks, whether part-time or full-time, and any secretaries assigned to the Division. The Chief shall also perform all duties and exercise all authority granted to the Chief in the Willowick Codified Ordinances, the Ohio Revised Code, and the Ohio Administrative Code.

(b) Pursuant to the Charter, the Chief is in the classified service of the City. Vacancies in the position shall be filled first by competitive examination and assessment of eligible Captains and Lieutenants in the Willowick Fire Department conducted by the Civil Service Commission. If less than two (2) internal candidates sit for the examination for the position, or if all internal candidates on the eligibility list decline the appointment, individuals from outside the employ of the City of Willowick shall be eligible to take the competitive examination and assessment for, and subsequently appointed to, the position of Chief.

(c) There shall be no maximum age limitation on an individual appointed to the position of Chief of the Division of Fire.

(d) In all respects not in conflict herewith, the rules of the Civil Service Commission shall apply.

**Section 2.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

**WHEREFORE,** this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2024

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_, 2024

\_\_\_\_\_  
Michael J. Vanni, Mayor

Approved by the Mayor: \_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_  
Christine Morgan, Clerk of Council

**ORDINANCE NO. 2024-19**

**AN ORDINANCE FIXING THE COMPENSATION OF ADULT SCHOOL GUARDS,  
REPEALING CERTAIN ORDINANCES AND DECLARING AN EMERGENCY.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, LAKE  
COUNTY, STATE OF OHIO:**

**SECTION 1:** That effective with the first full pay period in April 2024, adult school guards shall receive compensation at a rate of Twelve Dollars (\$12.00) per hour; provided, however, that in no event shall the compensation paid to any adult school guard for any on day of the work be less than \$12.00.

**SECTION 2:** That school guards will be paid up to five (5) days pay, per school year when schools are closed for inclement weather

**SECTION 3:** That Ordinance No. 2023-40, passed on September 5, 2023 and any other ordinances or parts thereof in conflict herewith be and the same are hereby repealed effective April 2, 2024.

**SECTION 4:** That this Ordinance constitutes an emergency measure in that the same provides for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Willowick an further, provides for the usual daily operation of a municipal department; wherefore, this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

**PASSED:** \_\_\_\_\_, 2024

\_\_\_\_\_  
**Monica Koudela, President of Council**

**SUBMITTED** to the Mayor for his approval

on \_\_\_\_\_, 2024

**APPROVED** by the Mayor on  
\_\_\_\_\_, 2024

\_\_\_\_\_  
**Michael J. Vanni, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Christine Morgan, Clerk of Council**



**ORDINANCE NO. 2024-20**

**AN ORDINANCE AUTHORIZING THE RETURN OF ADVANCED FUNDS FROM THE EAST 328 STREET PHASE 2 SEWER IMPROVEMENT FUND (430) TO THE SEWER REVENUE FUND (205) IN THE AMOUNT OF \$70, 500.00, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City of Willowick adopted Ord. No. 2021-27 on June 15, 2021, Authorizing the Temporary Advance of Funds from the Sewer Revenue Fund (205) to the East 328 Street Phase 2 Sewer Improvement Fund (430) in the amount of \$70,500.00, and declaring an emergency;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOWICK, COUNTY OF LAKE, STATE OF OHIO, THAT:**

**SECTION 1.** The Council hereby authorizes and approves the return of the advanced funds from the East 328 Street Phase 2 Sewer Improvement Fund (430) to the Sewer Revenue Fund (205) in the amount of \$70,500.00.

**SECTION 2.** The Finance Director is hereby authorized, empowered and directed to take all actions necessary to effectuate such transfer and evidence the same on the books and financial records of the City

**SECTION 3.** All formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Charter of the City of Willowick, and Section 121.22 of the Ohio Revised Code.

**SECTION 4.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, welfare and dignity of the residents of the City of Willowick in that it provides for a return of funds for the daily operations of the municipality.

**WHEREFORE**, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

Adopted by Council: \_\_\_\_\_, 2024

\_\_\_\_\_  
Monica Koudela, Council President

Submitted to the Mayor: \_\_\_\_\_, 2024

\_\_\_\_\_  
Michael J. Vanni, Mayor

Approved by the Mayor: \_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_  
Christine Morgan, Clerk of Council



**Final Vehicle Solutions/  
Cenweld Corp  
4502 Boyce Parkway  
Stow OH 44224  
Phone:(330) 923-9717  
Fax:(330) 923-5872**

**Quote ID: Q15289  
Quote Date: 2/28/2024  
Quote Valid Until: 3/9/2024**

**Customer: 11964**

City Of Willowick  
30435 Lakeshore Bl  
Att A/P  
Willowick, OH 44094

**Contact: Russell Tenerove  
Phone: (440) 585-3700  
Email Address: RTenerove@CityofWillowick.com  
Salesperson: Dan Mitocky**

Make	Model	Year	CA	VIN
Freightliner	108 SD	2024	84"	

Quantity	Description	Unit Price	Amount
1 EA	<p><b>Gallion 433U-10 Heavy Duty Stainless Steel Dump Body</b>                      10' long x 7' wide body, 30" sides &amp; 40" ends                      6.4 to 8.7 yard capacity                      7 gauge 304-2B stainless steel construction on sides                      7 gauge 304-2B stainless steel construction on tailgate                      10" x 7 ga. 100k steel formed trapezoidal long members                      Crossmemberless design                      One piece 1/4" AR450 steel floor                      Cast stainless "Tarp Friendly" upper tailgate hardware                      6 panel double-acting tailgate with long chains and two sets of banjo plates                      Fully boxed top rail, material shedding lower rub rail                      Full width rear panel, full depth rear post                      Zero intermediate vertical side braces                      Full length 3/4" stainless steel round tarp rail each side                      Standard LED light kit includes cab shield marker lights, side marker lights,                      One set oval stop/turn/tail lights in rear corner posts, and ICC cluster                      Lights to comply with FMVSS108</p> <p>Included body options:                      1/2 X 84" wide integral cab protector                      Air tailgate release w/ push/pull valve                      Stainless steel folding ladder assembly w/ grab handles, streetside front                      Stainless steel shovel holder, streetside                      (4) stainless steel standoffs for spreader tie-down on exterior of body                      (2) Clear LED spinner lights. (1) streetside, (1) curbside                      In-cab power distribution panel                      Solid vinyl pull-tarp w/ spring assist retract and aluminum wind deflector</p> <p>5/8" heavy duty hitch plate w/ 1" forged offset D-rings                      20-ton bolt-on rigid pintle                      6-way round pin trailer receptacle                      Pilot electric trailer brake controller                      Full length rubber mudflaps w/ stainless steel mounts behind rear axle                      Stainless steel splash guards w/ rubber 1/2 flaps forward of rear axle</p> <p><b>Champion U850 double acting under body hoist</b>                      NTEA class 50, 39,000 lbs. max lift capacity                      8" cylinder bore, 20" stroke, 2.5" rod diameter                      1,800 psi operating pressure</p> <p><b>Force America hydraulic system to operate body hoist, plow, and spreader</b>                      Eaton 420 crankshaft driven load sensing piston pump, 4.88 CID                      Low oil shutdown w/ emergency override</p> <p>Add-A-Stack 4020 valve to operate:</p>	\$74,385.00	\$74,385.00



Final Vehicle Solutions/  
 Cenweld Corp  
 4502 Boyce Parkway  
 Stow OH 44224  
 Phone:(330) 923-9717  
 Fax:(330) 923-5872

QUOTE

Quote ID: Q15289  
 Quote Date: 2/28/2024

Quote Valid Until: 3/9/2024

Quantity	Description	Unit Price	Amount
?	D/A dump hoist (pneumatic) D/A plow hoist (pneumatic) D/A plow angle (pneumatic) S/A prewet (electric proportional) S/A auger (electric proportional) S/A spinner (electric proportional)  35 gal. stainless steel hydraulic oil reservoir w/ integral valve enclosure In-tank filter, sight glass, temp gauge, and strainer 2" full flow shut-off valve  5100ex three function electric spreader controller Air joystick control for dump body hoist and plow Power plow float/balance w/ labeled switch Plow frame mounted hydraulic cross-over relief valve  Intermediate chassis mounted stainless steel seamless hydraulic tubing Short hoses each end for plow and spreader connections Stainless steel poppet style hydraulic couplers w/ caps for plow and spreader connections Hydraulic system fully tested for all functions to be operational  <b>Whelen strobe lighting:</b> (1) Whelen 6" amber LED strobe in each rear corner post (1) Whelen amber LED beacon w/ brush guard and self-leveling mount front center of CP All strobe lighting to be activated by single aux. switch in cab  <b>Heavy duty low profile plow hitch</b> Fold flat, non-tilt hitch for fixed grille application 4" x 10" double acting lift cylinder, telescopic arm Tor-lock / arrowhead receiver Heavy duty cheek plate mounting kit Formed steel bumperettes painted black Heated LED headlights w/ stainless steel mounting brackets		

<b>Sub Total:</b>	<b>\$74,385.00</b>
<b>Sales Tax:</b>	<b>\$0.00</b>
<b>Grand Total:</b>	<b>\$74,385.00</b>

**Notes:**

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. Number:	

- \* Labor and installation is included in all pricing (Unless Noted).
- \* Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.



Final Vehicle Solutions/  
Cenweld Corp  
4502 Boyce Parkway  
Stow OH 44224  
Phone:(330) 923-9717  
Fax:(330) 923-5872

Quote ID: Q15289  
Quote Date: 2/28/2024  
Quote Valid Until: 3/9/2024

- \* Payment is required for COD Customers before equipment/vehicles can be released
- \* ALL CREDIT CARD PAYMENTS WILL BE CHARGED A 2.95% MERCHANT FEE. NO EXCEPTIONS.
- \* For Cash Customers no personal checks accepted. Must be Cashiers Check.





**FP Mailing** Item #23.  
 140 N. Mitchell St., Ste 200  
 Addison, IL 60101-5629  
 Tel: (800) 341-6052  
 www.fp-usa.com

## Customer Agreement

### CUSTOMER INFORMATION

<b>Billing Address</b>	
Customer: City of Willowick	
Department: City Hall	
Street: 30435 Lakeshore Blvd.	
City: Willowick	County:
State: Ohio	Zip: 44095
Tel: 440-585-3700	Fax: 440-585-3220
E-mail: cbenedict@cityofwillowick.com	
Contact Name: Cheryl Benedict	
Deliver To: <input checked="" type="checkbox"/> Dealer <input type="checkbox"/> Customer <input type="checkbox"/> Fulfilled from Dealer Inventory	
<input type="checkbox"/> Existing Customers Only: check box if Billing Address has changed.	

<b>Shipping &amp; Installation Address (if different than Billing)</b>	
Customer:	
Department:	
Street:	
City:	County:
State:	Zip:
Tel:	Fax:
E-mail:	
Contact Name:	
Mailing Address: <input type="checkbox"/> Same as Billing	
<input type="checkbox"/> Existing Customers Only: check box if Shipping & Install Address has changed.	

### RENTAL INFORMATION

Quantity	Item #	Item Description	Monthly Rate	Rental Billing Delivery (select one)
1	PVS3A	PostBase Vision S3 Package	included	<input type="checkbox"/> Electronic Billing
1	PMANSEAL	Manual Sealer	included	<input checked="" type="checkbox"/> Paper Billing
1	PVCOLORBGRY (Satin Steel)	PostBase Vision Color	included	<b>Rental Billing Frequency (select one)</b>
1	UNL	Unlimited Resets	included	<input type="checkbox"/> Annual Billing
1	RGPOST	PostBase RateGuard	included	<input type="checkbox"/> Semi-Annual
3		Months Postage Meter Rental at No Charge		<input checked="" type="checkbox"/> Quarterly Billing
1		Vision 360 Accounting Software (20 Accounts)		Note: If a payment option is not selected, FP will default to Quarterly Paper Billing.
<b>Term of Contract: 39 months*</b>		<b>Total Monthly Payment</b>	<b>\$59.95</b>	

Terms and Conditions: By signing below, I hereby acknowledge and agree that FP's standard shipping rates and the additional terms and conditions available on the FP website at [www.fp-usa.com/terms-conditions](http://www.fp-usa.com/terms-conditions) are applicable to, and incorporated by reference into, this agreement. (If you do not have access to the internet, please contact FP directly at 800.341.6052 and we will provide you with a copy for your records.) \* 36 Month Initial Term will apply unless otherwise indicated above.

### CUSTOMER ACCEPTANCE (please complete all fields)

<b>Customer Acceptance of Terms</b>		<b>Dealer Information</b>	
Print Name of Authorized Representative:		Selling Dealer Name: AMSS	Dealer #: 0381
Tel: 440-585-3700		Address: 12309 PLAZA DRIVE - PARMA, OH 44130	
Tax ID: 34-6003088	State: OHIO	Tel: 216-241-4487	Fax: 216-241-5918
Authorized Signature:  X		Sales Representative Name: JIM JOHNSON	
Date: 3/25/2024		Servicing Dealer Name: AMSS	Svc. Dealer #: 0381

### DEALER & INTERNAL USE ONLY

<input type="checkbox"/> New Customer <input checked="" type="checkbox"/> Upgrade / Model Change <input type="checkbox"/> Renewal (no change of equipment) <input type="checkbox"/> Cotermious Add-On: _____ <input type="checkbox"/> Change of Ownership Existing Account No.: _____	<input type="checkbox"/> Lease Company: _____ <input type="checkbox"/> Major Account: _____ <input type="checkbox"/> GSA / State Contract No.: _____ Master Billing Acct. No.: _____ Master Postage Acct. No.: _____	Promo Code: _____ Package Code: PVS3A <input type="checkbox"/> Price or Terms Exception Approval (Form Attached) <input type="checkbox"/> USPS® Location: (CPU Letter Attached) <input type="checkbox"/> Tax-Exempt (Certificate Attached)
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AUTOMATION MAILING & SHIPPING SOLUTIONS  
12309 PLAZA DRIVE  
PARMA, OH 44130  
216-241-4487  
216-241-5918 (FAX)  
[www.mailshipsolutions.com](http://www.mailshipsolutions.com)

SALES REP: J14 Item #23.  
DATE: 3-25-2024

### STARTER KIT

Company: City of Willowick

Address: 30435 Lakeshore Blvd.

C/S/Z: Willowick, Ohio 44095 Email: \_\_\_\_\_

Phone: 440-585-3700 Fax: \_\_\_\_\_

#### PostBase Mini

\_\_\_\_\_ #PMIC10 - Ink Cartridge (up to 1,900 imprints) \$ 119.95/Ctg.  
\_\_\_\_\_ #828 - Box of Pinwheel Labels (600/Box-4/Sheet) \$ 29.95/Box

#### Postbase Econ / PostBase 20 / Postbase insight i2

\_\_\_\_\_ #PIC10 - Standard Ink Cartridge Set (up to 3,500 – 4,000 imprints) \$ 119.95/Set  
\_\_\_\_\_ #828 – Pinwheel Labels (600/Box) \$ 29.95/Box  
\_\_\_\_\_ Bottle of Sealing Solution (16oz) \$ 9.95/Bottle

#### PostBase Vision

1 \_\_\_\_\_ PVISICSTD – Inkjet Cartridge (standard capacity up to 5,000 imprints) \$ 154.00/Each  
\_\_\_\_\_ PVISICHICAP – Inkjet Cartridge (high capacity up to 12,000 imprints) \$ 219.00/Each  
\_\_\_\_\_ #828 – Pinwheel Labels (600/Box) \$ 29.95/Box  
\_\_\_\_\_ #PLABEL - Self-Adhesive Label (500 Labels/Box) \$ 25.95/Box  
\_\_\_\_\_ Bottle of Sealing Solution (16oz) \$ 9.95/Bottle

#### PostBase Pro / Pro DS / Postbase insight i4, i6, i8

\_\_\_\_\_ #PIC40 - High Capacity Ink Cartridge Set (up to 18,000 imprints) \$ 239.95/Set  
\_\_\_\_\_ #PLABEL - Self-Adhesive Label (500 Labels/Box) \$ 25.95/Box  
\_\_\_\_\_ Bottle of Sealing Solution (16oz.) \$ 9.95/Bottle

#### PostBase One

\_\_\_\_\_ #PONEIC – Postbase One Ink Cartridge Set (up to 26,000 imprints) \$ 259.00/Set  
\_\_\_\_\_ #CL – Postbase One Postage Labels (2,500 Labels/Case) \$ 144.00/Case  
\_\_\_\_\_ Bottle of Sealing Solution (16oz) \$ 9.95/Bottle

**\* UNUSED CARTRIDGES AND LABELS TO BE CREDITED OUT \***

**REV. 05/19/22**

**(X) Customer Signature:** \_\_\_\_\_



FP Mailing Item #23.  
 140 N. Mitchell Ct, Ste 200  
 Addison, IL 60101-5629  
 Tel: (800) 341-6052  
 www.fp-usa.com

## Customer Agreement

### CUSTOMER INFORMATION

<b>Billing Address</b>	
Customer: City of Willowick	
Department: Service Department	
Street: 31230 Vine Street	
City: Willowick	County:
State: Ohio	Zip: 44095
Tel: 440-585-0963	Fax:
E-mail: cbenedict@cityofwillowick.com	
Contact Name: Cheryl Benedict	
Deliver To: <input checked="" type="checkbox"/> Dealer <input type="checkbox"/> Customer <input type="checkbox"/> Fulfilled from Dealer Inventory	
<input type="checkbox"/> Existing Customers Only; check box if Billing Address has changed.	

<b>Shipping &amp; Installation Address (if different than Billing)</b>	
Customer:	
Department:	
Street:	
City:	County:
State:	Zip:
Tel:	Fax:
E-mail:	
Contact Name:	
Mailing Address: <input type="checkbox"/> Same as Billing	
<input type="checkbox"/> Existing Customers Only; check box if Shipping & Install Address has changed.	

### RENTAL INFORMATION

Quantity	Item #	Item Description	Monthly Rate	Rental Billing Delivery (select one)
1	P500C/PINBASE25	PostBase Insight i2 IMI Meter & Base	included	<input type="checkbox"/> Electronic Billing
1	UNL & RGPOST	Unlimited Resets & RateGuard	included	<input checked="" type="checkbox"/> Paper Billing
1	PMANSEAL	Manual Sealer	included	<b>Rental Billing Frequency (select one)</b>
1	FPPSUSPS	Parcel Shipping: Single User, USPS	included	<input type="checkbox"/> Annual Billing
				<input type="checkbox"/> Semi-Annual
3		Months Postage Meter Rental at No Charge		<input checked="" type="checkbox"/> Quarterly Billing
				Note: If a payment option is not selected, FP will default to Quarterly Paper Billing.
<b>Term of Contract:</b> 39 months*		<b>Total Monthly Payment</b>	<b>\$34.95</b>	

Terms and Conditions: By signing below, I hereby acknowledge and agree that FP's standard shipping rates and the additional terms and conditions available on the FP website at www.fp-usa.com/terms-conditions are applicable to, and incorporated by reference into, this agreement. (If you do not have access to the internet, please contact FP directly at 800.341.6052 and we will provide you with a copy for your records.) \* 36 Month Initial Term will apply unless otherwise indicated above.

### CUSTOMER ACCEPTANCE (please complete all fields)

<b>Customer Acceptance of Terms</b>		<b>Dealer Information</b>	
Print Name of Authorized Representative:		Selling Dealer Name: AMSS	Dealer #: 0381
Tel: 440-585-0963		Address: 12309 Plaza Drive - Parma, OH 44130	
Tax ID: 34-6003088	State: OHIO	Tel: 216-241-4487	Fax: 216-241-5918
Authorized Signature: <b>X</b>		Sales Representative Name: Jim Johnson	
Date: 3/25/2024		Servicing Dealer Name: AMSS	Svc. Dealer #: 0381

### DEALER & INTERNAL USE ONLY

<input type="checkbox"/> New Customer <input checked="" type="checkbox"/> Upgrade / Model Change <input type="checkbox"/> Renewal (no change of equipment) <input type="checkbox"/> Coterminous Add-On: _____ <input type="checkbox"/> Change of Ownership Existing Account No.: _____	<input type="checkbox"/> Lease Company: _____ <input type="checkbox"/> Major Account: _____ <input type="checkbox"/> GSA / State Contract No.: _____ Master Billing Acct. No.: _____ Master Postage Acct. No.: _____	Promo Code: _____ Package Code: PI2A <input type="checkbox"/> Price or Terms Exception Approval (Form Attached) <input type="checkbox"/> USPS® Location: (CPU Letter Attached) <input type="checkbox"/> Tax-Exempt (Certificate Attached)
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March 22, 2024

**PROPOSAL:**

**Prepared For:**

**Cheryl Benedict**  
**City of Willowick**

30435 Lakeshore Blvd.  
Willowick, Ohio 44095  
440-585-3700

**Prepared By:**

**Jim Johnson**  
**Automation Mailing and Shipping Solutions**

12309 Plaza Drive  
Parma, OH 44130  
216-870-6507  
Email: [JJohnson@mailshipsolutions.com](mailto:JJohnson@mailshipsolutions.com)  
[www.mailshipsolutions.com](http://www.mailshipsolutions.com)



- AMSS, Inc. is a family owned and operated business with over 75 years' experience working and servicing businesses in the greater Cleveland market.
- The focus of President and CEO, James Warren Johnson, is outstanding customer service.
- Incoming calls are handled promptly with a friendly staff member instead of call centers and voicemail.
- The support staff is experienced in dealing with customer questions with first touch resolution.
- Our technicians are all thoroughly trained and certified on each and every system we sell.
- The sales staff is certified by the manufacturer to ensure a full understanding of product capabilities.
- In July 2009, third generation Brian Johnson joined the Company, as Vice-President of sales.

### Some of our Satisfied Customers



Rea & associates  
*a brighter way*



WESTSHORE PRIMARY CARE





**UNITED STATES  
POSTAL SERVICE®**  
*Approved IMI Postage Solution*



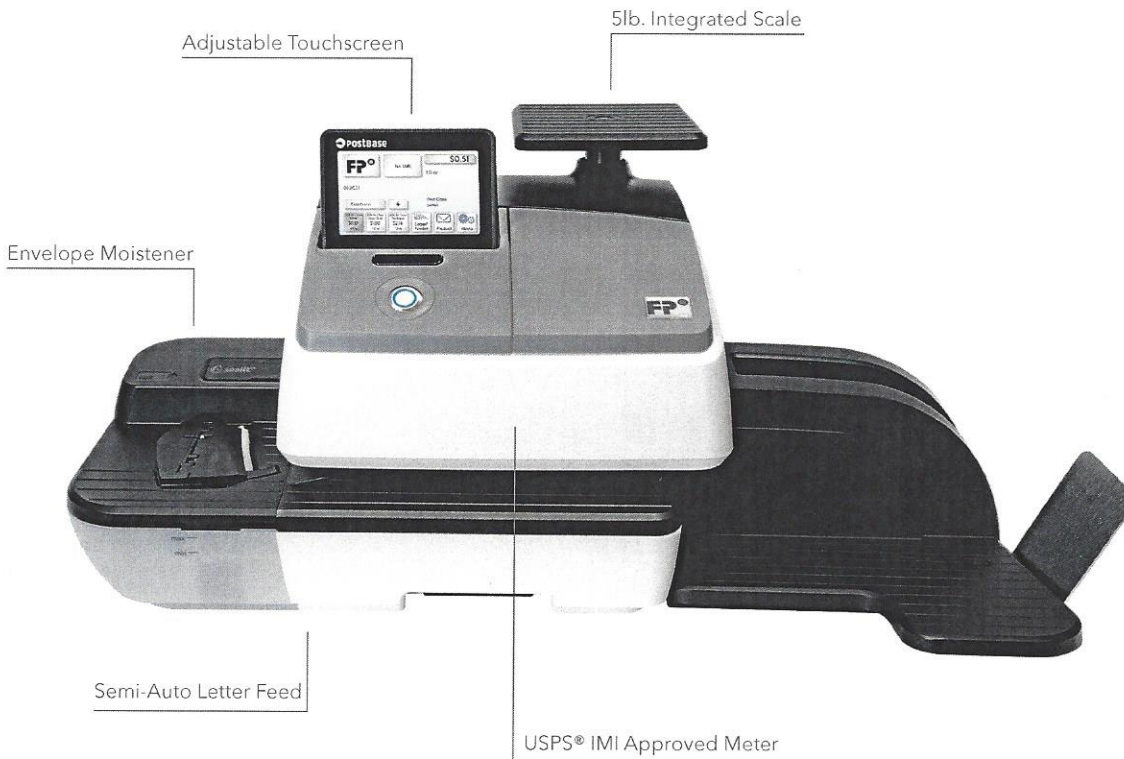
# PostBase® insight Semi-Auto

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## PostBase® insight Semi-Auto

### The perfect mailing system for small offices

The PostBase® insight semi-auto is a fully IMI-compliant postage meter with the latest innovation in mailing system technology. This fully digital mailing system boasts a full color adjustable touchscreen, intuitive interface and seamless connectivity for postage download and software updates. Gain access to postal discounts and complementary software solutions that make the PostBase® insight a smooth operating workhorse for your business.



### USPS® IMI Approved Postage Meter

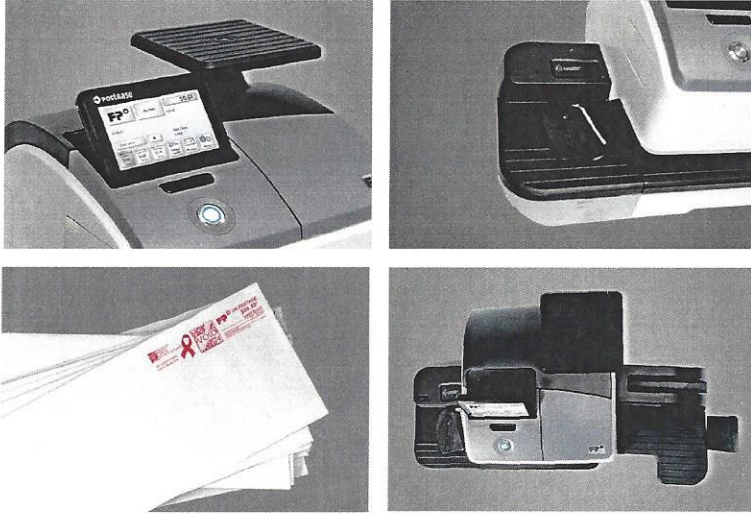


The PostBase® insight is equipped with the most up-to-date USPS® Intelligent Mail Indicia (IMI) technology. The PostBase® insight has been designed to fully meet all USPS® standards and requirements.

### High Yield Ink - Low Cost Per Imprint



PostBase® insight is designed to keep your operational costs low. With a high yield, dual ink cartridge system, it offers the lowest cost per imprint in its class. Ink cartridge replacement is easy; users are guided through the process with on-screen animation.



## Convenient & Professional

- Postage available 24/7
- Metered mail discounts
- Full set of USPS® postal rates
- Intuitive touchscreen operation
- Long lasting, high capacity ink cartridges
- Professional business mail image

## FP Parcel Shipping Ship. Track. Save.

Paired with the PostBase® insight, FP Parcel Shipping is the perfect companion to send packages. FP Parcel Shipping comes equipped with the USPS® shipping rates with the option to add multi-carrier shipping, giving you the power to select the best rate for the day you want your package to arrive.

Saving time and money while sending packages has never been simpler. This online shipping application allows you to easily compare rates and print shipping labels with the tracking barcodes for the carrier and service selected.

FP Parcel Shipping also offers:

- Discounted Commercial Plus® Pricing
- Free insurance on Priority Mail® and Priority Mail Express® (up to \$100 value)
- CASS address correction and validation
- Package tracking dashboard with email notifications
- Multi-carrier rate shopping option add-on



Label Printer  
(optional)



External Scale  
(optional)



Prints IMpb compliant tracking labels on letter size paper or 4" x 6" thermal shipping labels



## Features

Adjustable touchscreen  
 Rates up to 5 lbs. with integrated scale  
 Prints up to 25 letters per minute  
 Cost Account tracking - 5 accounts  
 Cost Account printing  
 Quick select rate shortcuts - 4 shortcuts  
 Rate Wizard for selecting USPS® Postal Products  
 Full set of USPS® rates and Extra Services  
 Automatic postal rate downloads  
 Envelope moistener  
 Envelope graphics - 6 std., 2 custom  
 PIN code access protection  
 High speed internet connection (LAN)  
 Easy ink replacement  
 FP Parcel Shipping online application - USPS®

## Connected to FP online

FP offers an easy way to get an overview of your mailing system, access your invoices and orders, and purchase postage and supplies all from a single online platform. Plus, find product specific support and access to FP digital products and services.



## Specifications

Dimensions	28" L x 13.6" D x 11.8" H
Expandable catch tray length	12.6" - 17.5"
System weight	19.6 lbs.
Catch tray weight	2.2 lbs.
Maximum letter thickness	0.40"
Envelope sizes	3.5" x 5" to 10" x 14"
Ink cartridge capacity (up to)	4,000 imprints
Noise	<60 dB(A)
Display	4.3" color touchscreen

## Certifications

CE, GS, CSA, Nemko, UL Listed  
 Energy Star 3.0  
 USPS® IMI Approved Postage Solution

## Connectivity

LAN or optional Wi-Fi adapter

## Options

FP Parcel Shipping - multi carrier option  
 Wi-Fi adapter  
 FP Parcel Shipping 10 or 70 lb. capacity USB scale  
 4" x 6" shipping label printer



Approved IMI Postage Solution



Learn more at: [www.fp-usa.com/postbase-insight-semi-auto](http://www.fp-usa.com/postbase-insight-semi-auto)

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 BR2033

## POSTBASE INSIGHT SEMI-AUTO MAILING SYSTEM

# AMSS

AUTOMATION MAILING AND SHIPPING SOLUTIONS



### FEATURES FOR i2

Adjustable touchscreen  
 Rates up to 5 lbs. with integrated scale  
 Prints up to 25 letters per minute  
 Cost Account tracking – 5 accounts  
 Cost Account printing  
 Quick select rate shortcuts – 4 shortcuts  
 Rate Wizard for selecting USPS Postal Products  
 Full set of USPS rates and Extra Services  
 Automatic postal rate downloads  
 Envelope moistener  
 Envelope graphics – 6 standard, 2 custom  
 PIN code access protection  
 High speed internet connection (LAN)  
 Easy ink replacement  
 FP Parcel Shipping online application – USPS

#### CONNECTED TO FP ONLINE

FP offers an easy way to get an overview of your mailing system, access your invoices and orders, and purchase postage and supplies all from a single online platform. Plus, find product specific support and access to FP digital products and services.

### SPECIFICATIONS:

Dimensions	28" L x 13.6" D x 11.8" H
Expandable catch tray length	12.6" – 17.5"
System weight	19.6 lbs.
Catch tray weight	2.2 lbs.
Maximum letter thickness	0.40"
Envelope sizes	3.5" x 5" to 10" x 14"
Ink cartridge capacity (up to)	4,000 imprints
Noise	<60 dB(A)
Display	4.3" color touchscreen

#### CERTIFICATIONS:

CE, GS, CSA, Nemko, UL Listed  
 Energy Star 3.0  
 USPS IMI Approved Postage Solution

#### CONNECTIVITY:

LAN or optional Wi-Fi adapter

#### OPTIONS:

FP Parcel Shipping – multi-carrier option  
 Wi-Fi adapter  
 FP Parcel Shipping 10 or 70 lb. capacity USB scale  
 4" x 6" shipping label printer

### INVESTMENT INFORMATION:

#### Monthly Rental includes:

Postbase Insight Semi-Auto Mailing System with  
 Manual Sealer  
 Integrated 5 lb. Scale  
 Unlimited Resets  
 Rate Guard  
 Maintenance/Service

#### Monthly Rental:

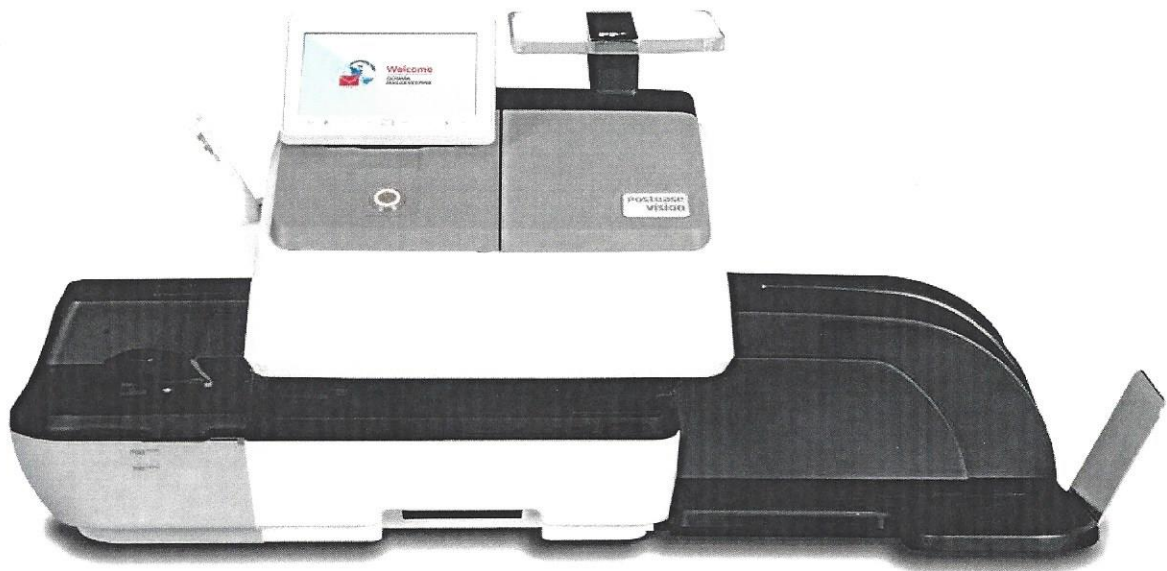
Postbase Insight Semi-Auto: \$34.95/Month

Price guaranteed for up to 63 months

### SUPPLY COSTS:

Postbase Insight Semi-Auto Inkjet Cartridge  
 \$ 124.95/4,000 Imprints

Postbase Insight Semi-Auto Labels  
 \$ 31.95/600 Labels



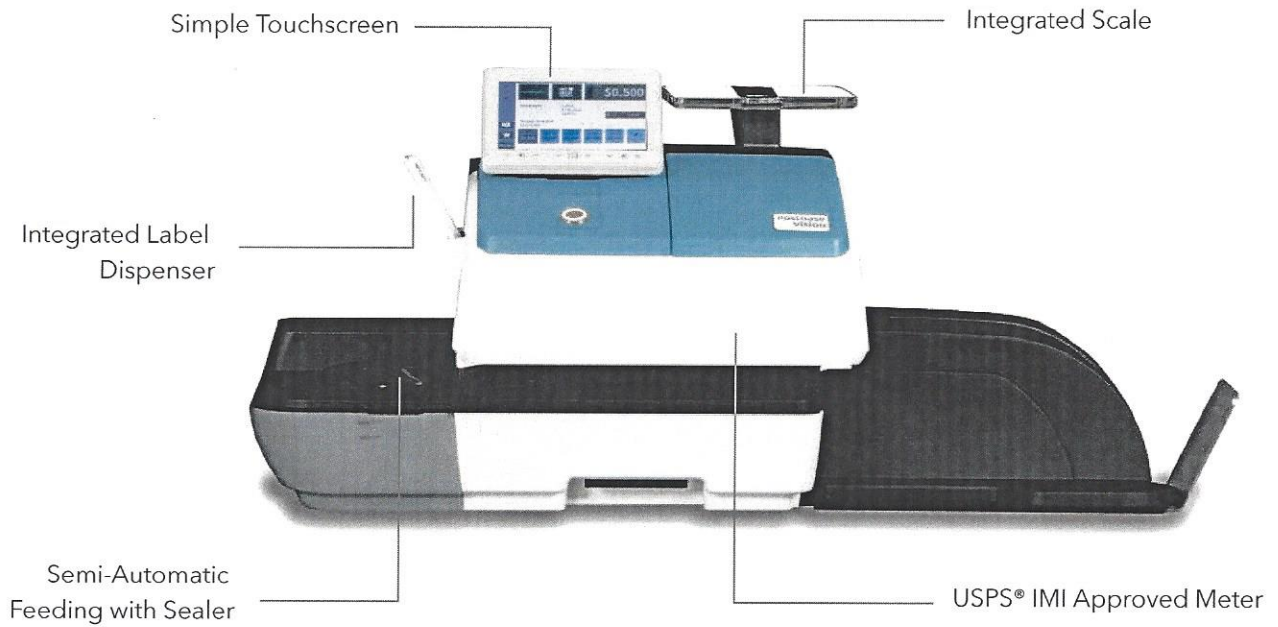
# PostBase™ **Vision** Semi-Auto



# PostBase™ Vision

## Stylish. Secure. Connected.

PostBase™ Vision embodies a modern, award winning design that integrates perfectly into any office environment. It is as functional as it is stylish. Meticulously engineered with users in mind, this mailing system is intuitive and simple to use with a large color touchscreen so that any operator can process mail with ease. It is whisper quiet and comes in five designer colors to best suit the style of your office.



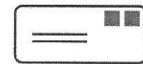
### Multi-Connectivity

Connected via LAN or built-in Wi-Fi, your system will always be up to date and compliant with USPS® rates.

### discoverFP

### discoverFP

Full online management of your mailing system, support and access to FP digital products and services available online.



### Postal Services

Full selection of USPS® rates. Custom shortcuts and rate wizard allows easy and accurate selection.

## FP Parcel Shipping

### Ship. Track. Save.

Paired with the PostBase™ Vision, FP Parcel Shipping is the perfect companion to send packages. This online shipping software on discoverFP makes mailing packages simple and reduces costs while providing tracking and management of shipments.

As an option for PostBase™, FP Parcel Shipping gives you the power to select the best rate for the day you want your shipment to arrive and prints shipping labels with tracking barcodes for the carrier and service selected.



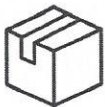
- Discounted Commercial Plus® Pricing
- Free insurance on Priority Mail® and Priority Mail Express® (up to \$100 value)
- Address correction and validation

## Vision360

### Monitor. Manage. Control.

Gain insight into your postal expenditures to better monitor, manage and control costs. Vision360 provides convenient online access to postal analytics and reporting for simple mail management. Conveniently view, print or download reports in PDF or Excel formats.

Learn more at: [www.fp-usa.com/vision](http://www.fp-usa.com/vision)



### FP Parcel Shipping

Create labels, get the deepest USPS® Commercial Plus® discounts, shop rates against other carriers, and manage and track your shipments.



### Cost Accounts

Cost account management made easy by seamlessly syncing one or multiple meters or applications.



### Reporting

Easily access a full suite of postal and cost account reports online.



## Features

	S3	S5
5" color touchscreen	Yes	Yes
Motorized, tilting display	Yes	Yes
Semi-automatic envelope feeding	Yes	Yes
Processing speed (up to)	35 lpm	50 lpm
Integrated scale capacity	5 lbs.	10 lbs.
DIM rating capability	Yes	Yes
Rate wizard for USPS® postal products	Yes	Yes
Automatic USPS® postal rate updates	Yes	Yes
Integrated postage tape dispenser	Yes	Yes
Secure PIN protection	Yes	Yes
Custom rate shortcuts	6	10
Custom printable envelope graphics	30	30
Printable text messages or QR codes	12	12
Incoming mail "received" printing	Yes	Yes
Easy ink replacement	Yes	Yes
LAN and built-in Wi-Fi connectivity	Yes	Yes
Connected to discoverFP	Yes	Yes



FP is a proud partner of NBCF®



For every pink PostBase™ sold, FP Mailing Solutions will donate 5% of proceeds to the National Breast Cancer Foundation to support Breast Cancer Awareness.

## Specifications

Dimensions	17.9"L x 15.4"D x 11.3-12.9"H
Expandable Catch Tray Length	12.6"-17.5"
System Weight	22 lbs.
Maximum Envelope Thickness	.40"
Media Sizes	3.5" x 5" to 10" x 14"

## Options

- Envelope sealer
- Differential weighing scale
- Integrated scale capacity upgrade to 10 or 15 lbs.
- Large platform 70 lb. external PostBase™ scale
- Cost accounts/departments - 250
- Vision360 analytics and reporting
- Choose from 5 designer colors - Satin Steel std.
- FP Parcel Shipping online shipping software
- FP Parcel Shipping 10 lb. or 70 lb. USB scale
- 4x6" Shipping label printer



Satin Steel - Cashmere Blue - Marble White - Sahara Gold - NBCF® Pink

Learn more at: [www.fp-usa.com/vision](http://www.fp-usa.com/vision)



BR1903

## POSTBASE VISION S-3 MAILING SYSTEM



### FEATURES FOR S-3:

5' color touchscreen	Yes
Motorized, tilting display	Yes
Semi-automatic envelope feeding	Yes
Processing speed (up to)	35 lpm
Integrated scale capacity	5 lbs.
DIM rating capability	Yes
Rate wizard for USPS postal products	Yes
Automatic USPS postal rate updates	Yes
Integrated postage tape dispenser	Yes
Secure PIN protection	Yes
Custom rate shortcuts	6
Custom printable envelope graphics	30
Printable text messages or QR codes	12
Incoming mail "received" printing	Yes
Easy ink replacement	Yes
LAN and built-in Wi-Fi connectivity	Yes
Connected to discoverFP	Yes

### DESCRIPTION:

#### PostBase Vision S-3

#### Stylish, Secure, Connected

PostBase Vision embodies a modern, award winning design that integrates perfectly into any office environment. It is as functional as it is stylish. Meticulously engineered with users in mind, this mailing system is intuitive and simple to use with a large color touchscreen so that any operator can process mail with ease. It is whisper quiet and comes in five designer colors to best suit the style of your office.

### INVESTMENT INFORMATION:

#### Monthly Rental includes:

Postbase Vision S-3 Mailing System  
Semi-Automatic Feeder  
Manual Sealer  
Integrated 5 lb. Scale  
Unlimited Resets  
Vision 360 Accounting Software (20 Accounts)  
Rate Guard  
Maintenance/Service

#### Monthly Rental:

Postbase Vision S-3 Semi-Automatic \$59.95/Month

Price guaranteed for up to 63 months

### SUPPLY COSTS:

Postbase Vision S-3 Inkjet Cartridge  
\$ 159.00/5,000 Imprints

Postbase Vision S-3 Labels  
\$ 27.95/600 Labels

**MONTHLY COST COMPARISON:**

	PROPOSED A	PROPOSED B
EQUIPMENT INCLUDED	FP PostBase I2 Mailing System	FP PostBase Vision S-3 Mailing System
METER RENTAL	\$34.95/Month	\$59.95/Month
EQUIPMENT/SCALE	Included	Included
PHONE RESETS	Included	Included
MAINTENANCE AND SERVICE	Included	Included
RATE GUARD	Included	Included
TOTAL	\$34.95/Month	\$59.95/Month